

## The FY2024 List and Application Details of Tsukuba Municipal Kindergartens

### 1. The number of available places at each kindergarten and eligible school district

Kindergarten name	Phone	Age 3	Age 4	Age5	Eligible school district
		Expected availability	Expected availability	Expected availability	
Oho	(864)0175	—	3 0	1 5	Ozone/ Maeno/ Kaname Elementary School District
Kamigo	(847)2925	—	3 0	2 4	Numazaki/ Imagashima/ Kamigo/ Yoshinuma Elementary School District
Yatabe	(836)1728	—	9 0	4 0	Yatabe/ Yatabe Minami/ Yagihashi Elementary School District/ Midorino Minami/ Midorino Gakuen Compulsory Education School District
Shimana	(847)7719	—	3 0	9	Shimana/ Mase/ Katoridai Elementary School District
Teshirogi Minami	(852)0671	1 8	1 2	1 1	Teshirogi Minami Elementary School District ※Age3: Teshirogi Junior High School District
Ninomiya	(855)7748	—	3 0	1 9	Ninomiya/ Onogawa Elementary School District
Higashi	(851)4721	—	3 0	2 1	Higashi Elementary School District
Matsushiro	(851)4771	—	3 0	4	Matsushiro/ Katsuragi/ Kenkyu-gakuen Elementary School District/ Kasuga Gakuen/Gakuenno-mori Compulsory Education School District
Sakura	(857)2240	—	3 0	2 0	Sakae/ Kokonoe/ Kurihara Elementary School District
Takezono Higashi	(851)3462	—	3 0	2 0	Takezono Higashi Elementary School District
Takezono Nishi	(852)1566	—	3 0	2 2	Takezono Nishi Elementary School District
Azuma	(851)7663	—	3 0	1 7	Azuma Elementary School District
Ounan	(851)7664	—	3 0	1 9	Ounan/ Namiki Elementary School District
Tsukuba	(867)1552	—	3 0	1 8	Shuho Tsukuba Compulsory School District
Kukizaki	(876)0018	1 8	4 4	1 1	Kukizaki Dai-Ichi/ Kukizaki Dai-Ni/ Kukizaki Dai-San Elementary School District

- The number of places available in kindergartens is subject to change depending on the number of three-to-four-year-olds enrolled in 2023

## 2. When and where to apply

(1) When: 9 a.m. – 4 p.m. From Monday, October 23 to Friday, October 27, 2023

(2) Where: Please apply at the kindergarten of your child's school district directly.

Please bring your child, as well as the following items to the kindergarten with you. There will be a short and simple interview for your child.

i) **A document clearly showing your and your child's My Number** (such as the My Number card, My Number notification card and Certificate of Residence indicating My Number)

ii) **Residence card (If you are a foreign national, your residence card is required.)**

If you wish to apply for a kindergarten outside the eligible school district, please inquire at the kindergarten and submit a form (called *En Ku-gai Tsuen Todoke*) to inform that you are sending your child to a kindergarten outside the eligible school district.

(3) Application form: **Kindergarten Application Form (called *Nyu-en Kyoka Shinsei-sho*)** is available at any kindergarten and also downloadable from the official website of Tsukuba City.

## 3. Eligibility requirements

(1) Your child must be registered as a resident of Tsukuba City

Please note that you cannot apply for a kindergarten in Tsukuba City unless your child is registered as a resident of the City. If your child lives outside the City, you need to apply after he/she moves to Tsukuba City.

(2) Your child must be at the age of one of the following:

- Three years old (Born between April 2, 2020 and April 1, 2021)
- Four years old (Born between April 2, 2019 and April 1, 2020)
- Five years old (Born between April 2, 2018 and April 1, 2019)

## 4. Permission to start kindergarten

(1) Before being offered a place at a kindergarten, your child will have an interview and health check.

(2) If the number of applications exceeds the number of available places at a kindergarten, children living in the eligible school district will have a priority to enter the kindergarten. Please also note that if there are (still) more applications than availability, there will be a lottery.

## 5. Pick up and drop off at kindergarten

You must pick up and drop off your child at kindergarten as a general rule. Though some kindergartens have a bus service, you must pick up and drop off your child at the designated

bus stop. Bus services are provided at Oho, Kamigo, Yatabe, Shimana, Sakura, Ounan, Tsukuba, and Kukizaki kindergartens and available for children living inside each eligible school district.

**6. Childcare fees**

Under the free preschool education scheme, childcare at municipal kindergartens is free of charge.

**7. Lunch fees**

Lunches are provided at all municipal kindergartens.

The maximum monthly lunch fee is ¥3,900. (The amount is subject to change depending on the household income and household composition.)

**8. Childcare hours**

From 9 a.m. to 3 p.m. (Mondays, Tuesdays, Thursdays and Fridays)

From 9 a.m. to 2 p.m. (Wednesdays)

Please note that if you use a bus service, your child will come back later than the above-mentioned time.

Contact information: The Child Institutions Management Division, Children's Services Department of Tsukuba City

Phone: 029-883-1111 (Extension: 1554)